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IIRX Database Accounts

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*MxV Rail is a subsidiary of
the Association of American Railroads
(formerly TTCI)*

Agenda

- **Why do you need an Account?**
- **Register for an Account**
- **Access to your Facility**
- **Point of Contact Assignments (Facility and Corporate)**
- **Change Requests**
- **Planned Improvements**



Association of American Railroads Online System

This system provides the following:

- M-1003 Facility Certification
- M-1003 Chapter 7 Nonconformance Reporting
- M-1002 Facility Certification
- Technical Facility Certification



Why do you need an account

- **M-1003/M-1002 facility applications must be completed on-line through the IIRX database**
- **Facility Access**
- **Chapter 7 Nonconformance Reporting**
- **Responding to Adverse Audit Finding Reports (*Tank Car Facilities Only*)**

Main database URL: <https://aar.iirx.net>

Account Registration URL: <https://aar.iirx.net/Account/Register>



Register for an Account

- **First and Last Name**
- **Address, City, State, Zip Code**
- **Phone Number**
- **Position**
- **Facility (Use Dropdown to locate your facility by QA Code)**
 - **If already certified - Select your QA Code**
 - or
 - **“My facility is Not Listed”**
- **Email Address – this becomes your username**

Note: Usernames cannot be changed once created
- **Select the “Register” button**



Register.

Create a new account.

First Name

Last Name

Address

City

State

Zip

Phone

Position

Facility

My Facility is not Listed...

Email

System Home Screen

ASSOCIATION OF AMERICAN RAILROADS

Hello testfacility@iirx.net! Log off

Home **AAR Certification Registries** Facility Certification Details M-1003 Chapter 7 Nonconformance Reporting Support

Welcome to the AAR Online System!

User Guide >

AAFR Actions

M-1003 Registry

Facilities Associated with your Account

Submit a new QA-7.1

View In Process QA-7.1's

View Completed QA-7.1's

AAR Certification Registries Project Management

- AAR M-1003 Registry
- AAR M-1002 Tank Car Certification Registry
- AAR S-2034 Certification Registry
- AAR M-210 Certification Registry
- AAR M-211 & M-215 Certification Registry
- AAR M-212 Certification Registry
- AAR M-214 Certification Registry



Access to your Facility

- Facility (Use Dropdown to locate your facility by QA Code)
- Multiple facilities can be added to your account
- Request for account changes must be sent to QA@aar.com
- Chapter 7 Nonconformance Report notification

Facility (if your facility is not listed select “My facility is not listed” from the drop-down list)

My Facility is not Listed...



Form 7.1 Submitted



support@iirx.net

To QA@aar.com



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Form 7.1 Submission 2022000675

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Access to your Facility – Chapter 7

First: Select your Facility

Association of American Railroads
 Quality Assurance Nonconformance Report Form

ID
 0

Initiator
SRCO - Trinity Rail Maintenance Services, Inc. - Hugo - Hugo, OK v

Contractor

Please start typing the name of the Facility or QA Code:

Item Description
v

User Contractors		
	Contractor	Is Facility POC?
Remove	Trinity Rail Maintenance Services, Inc. - Hugo - SRCO - Hugo, OK	<input type="checkbox"/>



Point of Contact Assignments

- Facility Point of Contact
- Corporate Point of Contact

Facility Information

Facility Members

Legal Company Name

Shop Mark

Facility Point of Contact

Address

City

State or Province

Country

Postal Code

Phone Number

Website

Email

Total Number of Employees

Corporate Information

Legal Corporation Name

Railroad

Address

City

State or Province

Country

Postal Code

Corporate Contact Name

Corporate Contact Phone

Corporate Contact Email

Website

✕ Application / Certification Status Key

Status	Description
APPLYING	Application for certification has not been completed or submitted.
SUBMITTED	Application has been submitted for review.
PENDING AUDIT	Facility is pending audit.
AUDIT SCHEDULED	Waiting for submission of an Audit Report.
PENDING FINDINGS MITIGATION	Pending submittal of the Adverse Audit Findings Report(s) and Audit Report.
AUDIT REPORT REVIEW - AUDIT AGENCY	Audit report is under review by Audit Agency.
PENDING AAR INTERNAL REVIEW	The facility's audit reports are under review by the AAR.
AUDIT REPORT REVIEW - QUALITY ASSURANCE	Audit report is under review by Quality Assurance.
QAC BALLOT	The facility is being reviewed by the Quality Assurance Committee.
PENDING TCC APPROVAL	The facility is being reviewed by the Tank Car Committee for Tank Car Activities.
APPROVED	The facility is Approved.
WITHDRAWN	Application has been withdrawn, or facility certification denied, or withdrawn certification per facility request.
PENDING FOLLOW UP AUDIT	The AAR has determined that a follow up audit is necessary for this facility.



Change Requests

How do I change the scope of my M-1003 certification?

- The facility is responsible for submitting a dated notification on company letterhead to QA@aar.com for any change to the facility profile within the AAR online system including but not limited to the facility primary point of contact and the corporate contact information. This notification must include the QA Code, facility name, facility address and a statement of what needs to be changed in the online profile.
- Timely notifications are important because this system is how facilities are notified and receive information about facility certification status.
- <https://aar.com/standards/FAQ.html>



Planned Improvements

- De-active user accounts that come back through the system as undeliverable
- Add a text box to account creation form to state why you are requesting an account – Complete
- More frequent user password changes
- Require users to review and validate their profile information
- Require Corporate Point of Contacts to manage their own accounts
- Create Facility Point of Contact and Corporate Point of Contact change request form





Thank you



Association of American Railroads
Quality Assurance Committee